

THERMAL ANALYSIS FORUM
OF
DELAWARE VALLEY
By-Laws

Name

Article I

The name of this organization shall be the Thermal Analysis Forum of Delaware Valley..

Article II

Objectives

Section 1

The Forum shall present a regular and continuing program devoted to the general field of thermal analysis.

Section 2

The Forum, by its program, shall promote the exchange of information and discussion of mutual problems among thermal analysis workers of the Delaware Valley region.

Article III

Membership

Section 1

Individual membership shall be open to anyone supporting the objectives of the Forum, upon payment of the annual dues.

Section 2

Corporate membership shall be available to those bodies wishing to support the Forum in a more tangible manner. Corporate dues shall include membership of up to three full-time employees at no additional fee.

Article IV

Government

Section 1

The Executive Committee of the Forum shall consist of officers and an executive council elected by the membership.

Section 2

Officers shall be elected annually and shall include a president, a vice-president, a secretary, and a treasurer. Terms of office shall coincide with the calendar year. The vice-president shall be considered to be the president elect. The president and vice-president hold office for one year; the secretary and treasurer may hold office for no more than two consecutive years.

Section 3

The executive council shall consist of five elected councillors plus the immediate-past-president. Term of office for councillors may be up to three years.

Section 4

In the event of a vacancy occurring between elections, or in the absence of a proper successor, the Executive Committee may make an interim appointment or may allow the vacancy to stand. The interim appointee shall serve only until the next election, but may be formally nominated for the position at that time.

Section 5

At meetings of the Executive Committee, a quorum shall consist of five of the elected officers and council members, at least two of whom shall be officers.

Section 6

The Executive Committee shall be the legal representatives of the Forum to hold and administer all the property, funds and affairs of the Forum in conformity with the By-Laws.

Article V

Duties of Officers

Section 1

The president shall have general supervision of the affairs of the Forum and, when possible, preside at all meetings of the Forum, its officers or its Executive Committee.

Section 2

The Vice-President shall represent the president in his absence. If the presidency is vacated permanently, the vice-president shall assume the office for the unexpired term plus the one-year term to which the vice-president would normally succeed. The vice-president also chairs the program committee, appointed as the vice-president shall see fit.

Section 3

The secretary and treasurer shall perform such duties as are customary, particularly being responsible for maintaining an accurate record of members' names and addresses. The secretary shall also be custodian of the By-Laws of the Forum.

Section 4

The Executive Council shall assist the officers as required. Its primary function is to assure a wider input to executive decisions than would be possible among the officers alone.

Article VI

Nominations and Elections

Section 1

The Nominating Committee shall be chaired by the immediate-past-president and may consist, at his discretion, of up to four other members in good standing, at least two of whom shall not be currently serving in an elective capacity. The nominating committee shall give due regard to geographic distribution in preparing its slate. Any member in good standing shall be eligible to serve as officer or council member.

Section 2

Through appropriate meeting notices of special mailing, nominations from the membership shall be solicited. Such nominations shall be supported by the signatures of at least five members in good standing and by the written consent of the nominee.

Section 3

Elections shall be held at the final meeting of each year. Nominations may be made from the floor with the consent of the nominee.

Section 4

Members in good standing are those whose dues are paid, either through individual or corporate membership. Such members shall be entitled to vote in person or by written proxy in any other transaction of Forum business.

Article VII

Finances

Section 1

The annual membership fee for individuals shall be \$2.00 and for corporate members \$25.00, payable prior to January 1 of each year.

Section 2

Dues unpaid by March 31, will be considered in arrears and the member forfeits voting privileges. Dues more than one year in arrears results in automatic suspension of membership; such suspension may be reversed by the Executive Council upon such terms as it may decide.

Section 3

Grants such as may be made from time to time by organizations or individuals may be applied to the general expenses of the Forum.

Section 4

The treasurer shall receive monies and keep the accounts of the Forum and present reports as the Executive Committee may require. Checks for expenditures from the treasury shall bear the signature of the treasurer or the president.

Article VIII

General Meetings

Section 1

Within the limits of courtesy to the speaker, business of the Forum may be conducted at any of the program meetings; an agenda shall be stated in the meeting notice for other than very routine matters.

Section 2

An extraordinary general meeting shall be called if requested in writing by 10% of the membership or at the request of the Executive Committee. Adequate notice and agenda shall be published.

Article IX

Amendments

Proposed amendments to the Forum statutes shall be made over the signatures of ten members in good standing and submitted to the Executive Committee. If approved by two-thirds of the Executive Committee, amendments shall be voted upon by the membership in accord with election-procedures. A two-thirds majority of members voting shall be required for approval. Amendments not approved by the Executive Committee may be resubmitted after a lapse of twelve months.

Article X

Discontinuance

In the event of discontinuance, disposal of the Forum's assets after payment of all just debts shall be decided by the Executive Committee. Such assets shall be used for the advancement of science and must not be used for personal gain.

Approved March 24, 1978

Robert C. Johnson

Robert C. Johnson, Secretary.

RCJ/bmw
6/8/78